

RESOLUTION NO. 2013 - 6941

**A RESOLUTION OF THE TOWN COUNCIL OF THE  
TOWN OF WOODSIDE APPROVING THE 2013-14 TOWN  
SALARY SCHEDULE AND CLASSIFICATION PLAN**

**WHEREAS**, Woodside Municipal Code Section 31.20 (D) provides that the Town Manager shall recommend the organization of offices, positions, and departments to the Town Council; and

**WHEREAS**, the 2013-14 Proposed Budget reflects the recommended organization and staffing of the Town's departments; and

**WHEREAS**, the formal approval of such organization requires the adoption of the Salary Schedule and Classification Plan, incorporated in "Exhibit A" attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** that the Salary Schedule and Classification Plan attached hereto as Exhibit "A" is hereby approved and adopted effective July 4, 2013.

\* \* \* \* \*

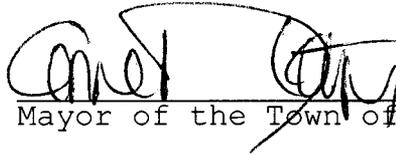
Passed and adopted by the Town Council of the Town of Woodside, California, at a meeting thereof held on the 25<sup>th</sup> day of June 2013, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: Burow, Gordon, Mason, Romines, Shanahan, Tanner, Mayor Kasten

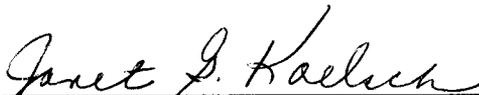
NOES, Councilmembers: None

ABSENT, Councilmembers: None

ABSTAIN, Councilmembers: None

  
\_\_\_\_\_  
Mayor of the Town of Woodside

ATTEST:

  
\_\_\_\_\_  
Clerk of the Town of Woodside  
Sal1314

TOWN OF WOODSIDE

RESOLUTION NO. 2013 - 6941 Exhibit "A" (page 1 of 2)

SCHEDULE OF MONTHLY SALARY RANGES AND STEPS

<u>Range</u>	<u>Steps</u>									
	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>P-1</u>	<u>P-2</u>	<u>P-3</u>	<u>P-4</u>	<u>P-5</u>
1.0	10,790	11,358	11,956	12,589	13,250	13,946	14,676	15,448	16,259	17,113
2.0	9,515	10,016	10,543	11,100	11,683	12,298	12,942	13,622	14,337	15,090
2.5	8,935	9,405	9,900	10,424	10,972	11,548	12,153	12,792	13,463	14,170
2.8	8,605	9,057	9,534	10,037	10,566	11,121	11,703	12,318	12,964	13,645
3.0	8,390	8,832	9,297	9,788	10,303	10,845	11,412	12,012	12,642	13,306
3.4	7,979	8,399	8,840	9,308	9,797	10,312	10,852	11,423	12,022	12,654
3.5	7,880	8,294	8,730	9,192	9,675	10,184	10,716	11,280	11,872	12,495
3.8	7,588	7,987	8,407	8,852	9,316	9,807	10,320	10,862	11,433	12,033
4.0	7,400	7,788	8,198	8,631	9,085	9,563	10,063	10,593	11,149	11,734
4.3	7,126	7,499	7,894	8,312	8,749	9,209	9,690	10,200	10,736	11,299
4.4	7,037	7,406	7,795	8,208	8,640	9,094	9,569	10,072	10,601	11,158
4.8	6,691	7,042	7,413	7,805	8,215	8,648	9,100	9,578	10,081	10,610
5.0	6,525	6,867	7,229	7,612	8,011	8,433	8,874	9,340	9,830	10,346
5.3	6,283	6,613	6,961	7,329	7,715	8,121	8,546	8,994	9,466	9,963
5.4	6,205	6,530	6,874	7,238	7,618	8,019	8,439	8,882	9,348	9,839
5.9	5,827	6,133	6,455	6,797	7,153	7,530	7,924	8,340	8,778	9,239
6.0	5,754	6,056	6,374	6,712	7,064	7,436	7,825	8,236	8,668	9,123
6.5	5,403	5,687	5,985	6,304	6,633	6,982	7,348	7,733	8,139	8,567
7.0	5,075	5,340	5,621	5,919	6,228	6,556	6,900	7,263	7,644	8,045
7.9	4,531	4,768	5,019	5,286	5,562	5,855	6,161	6,485	6,825	7,184
8.0	4,474	4,708	4,956	5,220	5,492	5,781	6,084	6,404	6,740	7,094
8.3	4,308	4,534	4,773	5,026	5,289	5,567	5,859	6,167	6,490	6,831
8.4	4,255	4,477	4,713	4,964	5,223	5,497	5,786	6,089	6,409	6,746
9.0	3,946	4,152	4,370	4,602	4,843	5,097	5,365	5,647	5,944	6,256
9.2	3,847	4,049	4,262	4,488	4,724	4,971	5,232	5,506	5,795	6,100
10.0	3,478	3,662	3,854	4,058	4,271	4,495	4,732	4,979	5,240	5,516

Hourly: Laborer \$14.70 - \$26.00  
 Clerical \$12.00 - \$36.00  
 Intern \$12.00 - \$26.00

Classification Plan

<u>Position</u>	<u>Number of</u>	<u>Range</u> <u>Positions</u>
Town Manager	1.0	(no range)
Deputy Town Manager/ Town Engineer (4)	1.0	1.0
Director of Planning (4)	1.0	1.0
Deputy Town Engineer (4)	1.0	2.8
Senior Planner (2) (4)	2.0	4.3
Senior Management Analyst (4) (5)	1.0	4.4
Deputy Building Official (6)	1.0	4.4
Town Clerk (4)	1.0	4.8
Supervising Maintenance Worker (1)	1.0	5.3
Senior Administrative Technician (3)	1.0	6.5
Maintenance Worker (1)	2.0	7.9
Project Manager	1.0	8.3
Administrative Assistant	<u>2.0</u>	8.3
 Total	 16.0	

- (1) Subject to emergency call-back pay at two times base rate
- (2) Alternately Classified as Assistant (Range 6.5), Associate (Range 5.9), and Principal Planners (Range 3.4)
- (3) Alternately Classified as Administrative Technician (Range 9.2) and Accounting Office Assistant/Deputy Town Clerk (Range 8.4)
- (4) Eligible for Administrative Leave, to be administratively determined and managed by the Town Manager pursuant to the Town's personnel policies
- (5) Alternately Classified as Management Analyst (Range 5.4)
- (6) Alternately Classified as Building Inspector/Plan Checker (Range 5.9)
- (7) Hourly employees may be eligible for partial benefits, as administratively determined and managed by the Town Manager pursuant to the Town's personnel policies