

RESOLUTION NO. 2011 - 6869

A RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF WOODSIDE AMENDING THE 2011-12
TOWN SALARY SCHEDULE AND CLASSIFICATION PLAN

RESOLVED, by the Council of the Town of Woodside, that:

WHEREAS, Woodside Municipal Code Section 31.20 (D) provides that the Town Manager shall recommend the organization of offices, positions, and departments to the Town Council; and

WHEREAS, the incumbent Assistant Town Manager has been appointed Town Manager effective January 14, 2012; and

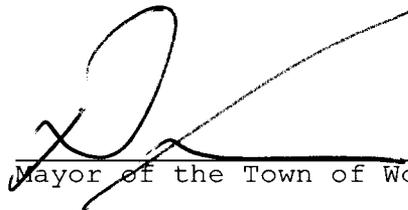
WHEREAS, with the current personnel it is appropriate to reclassify the Town Engineer as the Deputy Town Manager/Town Engineer and to replace the Assistant Town Manager position with a Senior Management Analyst position.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Salary Schedule and Classification Plan attached hereto as Exhibit "A" is hereby approved and adopted effective January 14, 2012.

* * * * *

Passed and adopted by the Town Council of the Town of Woodside, California, at a meeting thereof held on the 13th day of December 2011, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: Burow, Gordon, Kasten, Mason, Romines, Shanahan, Mayor Tanner
NOES, Councilmembers: None
ABSENT, Councilmembers: None
ABSTAIN, Councilmembers: None



Mayor of the Town of Woodside

ATTEST:



Clerk of the Town of Woodside
Salary Modified 121311

TOWN OF WOODSIDE

RESOLUTION NO. 2011 - 6869

Exhibit "A" (page 1 of 2)

SCHEDULE OF MONTHLY SALARY RANGES AND STEPS

<u>Range</u>	<u>Steps</u>									
	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>P-1</u>	<u>P-2</u>	<u>P-3</u>	<u>P-4</u>	<u>P-5</u>
1.0	10,476	11,027	11,608	12,222	12,864	13,540	14,249	14,998	15,785	16,614
2.0	9,238	9,724	10,236	10,777	11,343	11,940	12,565	13,225	13,919	14,650
2.5	8,675	9,131	9,612	10,120	10,652	11,212	11,799	12,419	13,071	13,757
2.8	8,354	8,793	9,256	9,745	10,258	10,797	11,362	11,959	12,587	13,248
3.0	8,146	8,575	9,026	9,503	10,003	10,529	11,080	11,662	12,274	12,919
3.4	7,747	8,154	8,583	9,037	9,512	10,012	10,536	11,090	11,672	12,285
3.5	7,650	8,052	8,476	8,924	9,393	9,887	10,404	10,951	11,526	12,131
3.8	7,367	7,754	8,162	8,594	9,045	9,521	10,019	10,546	11,100	11,682
4.0	7,184	7,561	7,959	8,380	8,820	9,284	9,770	10,284	10,824	11,392
4.3	6,918	7,281	7,664	8,070	8,494	8,941	9,408	9,903	10,423	10,970
4.4	6,832	7,190	7,568	7,969	8,388	8,829	9,290	9,779	10,292	10,833
4.8	6,496	6,837	7,197	7,578	7,976	8,396	8,835	9,299	9,787	10,301
5.0	6,335	6,667	7,018	7,390	7,778	8,187	8,616	9,068	9,544	10,045
5.3	6,100	6,420	6,758	7,116	7,490	7,884	8,297	8,732	9,190	9,673
5.4	6,024	6,340	6,674	7,027	7,396	7,785	8,193	8,623	9,076	9,552
5.9	5,657	5,954	6,267	6,599	6,945	7,311	7,693	8,097	8,522	8,970
6.0	5,586	5,880	6,189	6,517	6,858	7,220	7,597	7,996	8,416	8,857
6.5	5,246	5,521	5,811	6,120	6,440	6,779	7,134	7,508	7,902	8,317
7.0	4,927	5,184	5,457	5,747	6,047	6,365	6,699	7,051	7,421	7,811
7.9	4,399	4,629	4,873	5,132	5,400	5,684	5,982	6,296	6,627	6,974
8.0	4,344	4,571	4,812	5,068	5,333	5,613	5,907	6,217	6,544	6,887
8.3	4,183	4,402	4,634	4,880	5,135	5,405	5,688	5,987	6,301	6,632
8.4	4,131	4,347	4,576	4,819	5,071	5,337	5,617	5,912	6,222	6,549
9.0	3,831	4,031	4,243	4,468	4,702	4,949	5,209	5,483	5,771	6,074
9.2	3,735	3,931	4,138	4,357	4,586	4,826	5,080	5,346	5,627	5,922
10.0	3,377	3,555	3,742	3,940	4,147	4,364	4,594	4,834	5,088	5,355

Hourly: Laborer \$14.70 - \$25.00
 Clerical \$12.00 - \$35.00
 Intern \$12.00 - \$25.00

Classification Plan

<u>Position</u>	<u>Number of</u>	<u>Range</u> <u>Positions</u>
Town Manager	1.0	(no range)
Deputy Town Manager/ Town Engineer (4)	1.0	1.0
Director of Planning (4)	1.0	1.0
Deputy Town Engineer (4)	1.0	2.8
Development Services Engineer	1.0	3.5
Building Official	1.0	3.8
Senior Planner (2) (4)	2.0	4.3
Senior Management Analyst (4) (5)	1.0	4.4
Deputy Building Official (6)	1.0	4.4
Town Clerk (4)	1.0	4.8
Supervising Maintenance Worker (1)	1.0	5.3
Senior Administrative Technician (3)	1.0	6.5
Maintenance Worker (1)	2.0	7.9
Senior Project Manager	1.0	7.9
Project Manager	2.0	8.3
Community Preservation Officer	1.0	8.3
Administrative Assistant	<u>1.0</u>	8.3
 Total	 20.0	

- (1) Subject to emergency call-back pay at two times base rate
- (2) Alternately Classified as Assistant (Range 6.5), Associate (Range 5.9), and Principal Planners (Range 3.4)
- (3) Alternately Classified as Administrative Technician (Range 9.2) and Accounting Office Assistant/Deputy Town Clerk (Range 8.4)
- (4) Eligible for Administrative Leave, to be administratively determined and managed by the Town Manager pursuant to the Town's personnel policies
- (5) Alternately Classified as Management Analyst (Range 5.4)
- (6) Alternately Classified as Building Inspector/Plan Checker (Range 5.9)
- (7) Hourly employees may be eligible for partial benefits, as administratively determined and managed by the Town Manager pursuant to the Town's personnel policies