

RESOLUTION NO. 2023 - 7635

A RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF WOODSIDE MODIFYING THE 2023-24 TOWN
SALARY SCHEDULE AND CLASSIFICATION PLAN

WHEREAS, Woodside Municipal Code Section 31.20 (D) provides that the Town Manager shall recommend the organization of offices, positions, and departments to the Town Council; and

WHEREAS, formal approval of such organization requires the adoption of the Salary Schedule and Classification Plan, incorporated in "Exhibit A" attached hereto.

NOW, THEREFORE, BE IT RESOLVED that the Salary Schedule and Classification Plan attached hereto as Exhibit "A" is hereby approved and adopted effective October 25, 2023.

* * * * *

Passed and adopted by the Town Council of the Town of Woodside, California, at a meeting thereof held on the 24th day of October 2023, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: Brown, Dombkowski, Fluet, Goeld, Wall, and Mayor Shaw
NOES, Councilmembers:
ABSENT, Councilmembers:
ABSTAIN, Councilmembers:



Mayor of the Town of Woodside

ATTEST:



Clerk of the Town of Woodside

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EXHIBIT A
SCHEDULE OF MONTHLY SALARIES

	Monthly	
	Minimum	Maximum
Town Manager ³	22,225	
Town Engineer/Director of Public Works ¹	11,397	22,794
Planning Director ¹	11,397	22,794
Administrative Services Director ¹	11,397	22,794
Deputy Planning Director ¹	9,087	18,174
Deputy Town Engineer ¹	9,087	18,174
Principal Planner ¹	8,426	16,852
Senior Planner ¹	7,525	15,050
Senior Engineer ¹	7,525	15,050
Town Clerk ¹	7,066	14,132
Assistant to the Town Manager ¹	7,066	14,132
Senior Management Analyst ¹	6,850	13,700
Supervising Maintenance Worker ²	6,635	13,269
Associate Planner	6,153	12,306
Associate Engineer	6,153	12,306
Assistant Planner	5,705	11,410
Management Analyst	5,299	10,597
Maintenance Worker ²	4,784	9,568
Project Manager	4,549	9,098
Planning Technician	4,549	9,098
Accounts Payable Specialist	4,549	9,098
Office Manager	4,549	9,098
Records Manager	4,549	9,098
Administrative Assistant	4,549	9,098
	Hourly Rate	
Clerical	17/hr	33/hr
Intern/Fellow	17/hr	33/hr
Laborer	17/hr	33/hr

(1) Eligible for Administrative Leave, to be administratively determined and managed by the Town Manager pursuant to the Town's personnel policies.

(2) Subject to emergency call back pay at two times base rate

(3) Town Manager's salary set by contract and may be amended by separate resolution. Salary is \$21,167 per month through December 31, 2023, and \$22,225 per month effective January 1, 2024