

RESOLUTION NO. 2022 - 7472

A RESOLUTION OF THE TOWN COUNCIL OF THE  
TOWN OF WOODSIDE MODIFYING THE 2021-22 TOWN  
SALARY SCHEDULE AND CLASSIFICATION PLAN

**WHEREAS**, Woodside Municipal Code Section 31.20 (D) provides that the Town Manager shall recommend the organization of offices, positions, and departments to the Town Council; and

**WHEREAS**, on June 22, 2021, the Town Council adopted Resolution 2021-7430 approving the 2021-22 Town Salary Schedule and Classification Plan; and

**WHEREAS**, the Town Manager recommends creating a new position, Assistant to the Town Manager, to support the Town Manager in their responsibilities, duties and activities; and

**WHEREAS**, on September 28, 2021, the Town Council adopted Resolution 2021-7445 which modified the Town Manager's salary effective January 1, 2022.

**NOW, THEREFORE, BE IT RESOLVED** that the Salary Schedule and Classification Plan attached hereto as Exhibit "A" is hereby approved and adopted effective March 1, 2021.

\* \* \* \* \*

**Passed and adopted** by the Town Council of the Town of Woodside, California, at a meeting thereof held on the 8<sup>th</sup> day of February 2022, by the following vote of the members thereof:

**AYES**, and in favor thereof, Councilmembers: Carvell, Dombkowski, Fluet, Shaw, Wall, and Mayor Brown

**NOES**, Councilmembers:

**ABSENT**, Councilmembers: Scott

**ABSTAIN**, Councilmembers:

  
Mayor of the Town of Woodside

ATTEST:

  
Clerk of the Town of Woodside

RESOLUTION 2022 - 7472  
EXHIBIT A  
SCHEDULE OF MONTHLY SALARIES

	Monthly	
	Minimum	Maximum
Town Manager <sup>3</sup>	20,167	
Town Engineer/Director of Public Works <sup>1</sup>	10,790	20,833
Planning Director <sup>1</sup>	10,790	20,833
Deputy Town Engineer <sup>1</sup>	8,605	16,610
Principal Planner <sup>1</sup>	7,979	15,403
Building Official	7,588	14,648
Administrative Services Manager <sup>1</sup>	7,126	13,755
Senior Planner <sup>1</sup>	7,126	13,755
Senior Engineer	7,126	13,755
Town Clerk <sup>1</sup>	6,691	12,916
Assistant to the Town Manager <sup>1</sup>	6,691	12,916
Senior Management Analyst	6,487	12,522
Supervising Maintenance Worker <sup>2</sup>	6,283	12,128
Associate Planner	5,827	11,248
Associate Engineer	5,827	11,248
Assistant Planner	5,403	10,429
Deputy Town Clerk	5,018	9,686
Management Analyst	5,018	9,686
Maintenance Worker <sup>2</sup>	4,531	8,745
Permit Technician	4,308	8,315
Planning Technician	4,308	8,315
Accounts Payable Specialist	4,308	8,315
Office Manager	4,308	8,315
Administrative Assistant	4,308	8,315
	Hourly Rate	
Clerical	15/hr	30/hr
Intern/Fellow	15/hr	30/hr
Laborer	15/hr	30/hr

(1) Eligible for Administrative Leave, to be administratively determined and managed by the Town Manager pursuant to the Town's personnel policies.

(2) Subject to emergency call back pay at two times base rate.

(3) Town Manager's salary set by contract and may be amended by separate resolution.