

RESOLUTION NO. 2021 - 7402

A RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF WOODSIDE MODIFYING THE 2020-21 TOWN
SALARY SCHEDULE AND CLASSIFICATION PLAN

WHEREAS, Woodside Municipal Code Section 31.20 (D) provides that the Town Manager shall recommend the organization of offices, positions, and departments to the Town Council; and

WHEREAS, on June 23, 2020, the Town Council adopted Resolution 2020-7360 approving the 2020-21 Town Salary Schedule and Classification Plan; and

WHEREAS, on March 23, 2021, the Town Council approved the Fifth Amendment to the Town Manager's Employment Agreement; and

WHEREAS, the Town Manager recommends re-titling the Records Coordinator position as Office Manager; and

WHEREAS, the formal approval of such organization requires the adoption of the Salary Schedule and Classification Plan, incorporated in "Exhibit A" attached hereto.

NOW, THEREFORE, BE IT RESOLVED that the Salary Schedule and Classification Plan attached hereto as Exhibit "A" is hereby approved and adopted effective April 1, 2021.

* * * * *

Passed and adopted by the Town Council of the Town of Woodside, California, at a meeting thereof held on the 13th day of April 2021, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: Brown, Carvell, Fluet, Shaw, Wall, and Mayor Dombkowski

NOES, Councilmembers:

ABSENT, Councilmembers: Scott

ABSTAIN, Councilmembers:



Mayor of the Town of Woodside

ATTEST:



Clerk of the Town of Woodside

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EXHIBIT A
SCHEDULE OF MONTHLY SALARIES

	Monthly	
	Minimum	Maximum
Town Manager	19,167 (3)	
Town Engineer/Director of Public Works (1)	10,790	20,070
Planning Director (1)	10,790	20,070
Deputy Town Engineer (1)	8,605	16,002
Principal Planner (1)	7,979	14,839
Building Official	7,588	14,112
Administrative Services Manager (1)	7,126	13,251
Senior Planner (1)	7,126	13,251
Senior Engineer	7,126	13,251
Town Clerk (1)	6,691	12,443
Supervising Maintenance Worker (2)	6,283	11,684
Associate Planner	5,827	10,836
Associate Engineer	5,827	10,836
Assistant Planner	5,403	10,047
Deputy Town Clerk	5,018	9,331
Management Analyst	5,018	9,331
Maintenance Worker (2)	4,531	8,425
Permit Technician	4,308	8,011
Planning Technician	4,308	8,011
Accounts Payable Specialist	4,308	8,011
Office Manager Records Coordinator	4,308	8,011
Administrative Assistant	4,308	8,011
	Hourly Rate	
Clerical	15/hr	29/hr
Intern/Fellow	15/hr	29/hr
Laborer	15/hr	29/hr

(1) Eligible for Administrative Leave, to be administratively determined and managed by the Town Manager pursuant to the Town's personnel policies.

(2) Subject to emergency call back pay at two times base rate

(3) Town Manager's salary set by contract and may be amended by separate resolution.