

RESOLUTION NO. 2017 - 7147

A RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF WOODSIDE MODIFYING THE 2016-17 TOWN
SALARY SCHEDULE AND CLASSIFICATION PLAN

WHEREAS, Woodside Municipal Code Section 31.20 (D) provides that the Town Manager shall recommend the organization of offices, positions, and departments to the Town Council; and

WHEREAS, personnel changes within the Town staff has allowed a strategic restructuring of the Town's positions; and

WHEREAS, the formal approval of such organization requires the adoption of the Salary Schedule and Classification Plan, incorporated in "Exhibit A" attached hereto.

NOW, THEREFORE, BE IT RESOLVED that the Salary Schedule and Classification Plan attached hereto as Exhibit "A" is hereby approved and adopted effective March 1, 2017.

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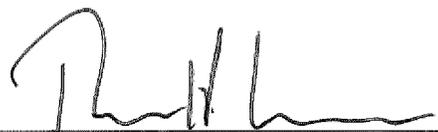
Passed and adopted by the Town Council of the Town of Woodside, California, at a meeting thereof held on the 28th day of February 2017, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: Gordon, Kasten, Shaw, Tanner, Yost, and Mayor Livermore

NOES, Councilmembers:

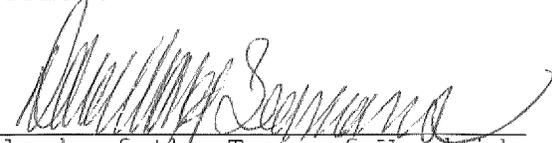
ABSENT, Councilmembers: Mason

ABSTAIN, Councilmembers:



Mayor of the Town of Woodside

ATTEST:



Clerk of the Town of Woodside

STAFFING SUMMARY (Proposed March 2017)

Adopted Personnel	FTE
Town Manager	1
Town Engineer/Public Works Director	1
Planning Director	1
Deputy Town Engineer	0.8
Town Clerk	1
Administrative Services Manager	1
Building Official	1
Principal Planner	1
Assistant/Associate Planner	2
Associate Engineer	1
Project Manager	1
Deputy Town Clerk	1
Senior Administrative Technician	1
Management Analyst	1
Administrative Assistant	0.5
Supervising Maintenance Worker	1
Maintenance Worker	2
Intern	1.5
TOTAL	19.8

STAFFING SUMMARY (Adopted July 2016)

Adopted Personnel	FTE
Town Manager	1
Town Engineer/Public Works Director	1
Planning Director	1
Deputy Town Engineer	1
Town Clerk	1
Administrative Services Manager	1
Building Official	1
Principal Planner	1
Assistant/Associate Planner	2
Project Manager	1
Deputy Town Clerk	1
Senior Administrative Technician	1
Administrative Assistant	2
Supervising Maintenance Worker	1
Maintenance Worker	2
Intern	1.5
TOTAL	19.5

RESOLUTION 2017 -
EXHIBIT A
SCHEDULE OF MONTHLY SALARIES

	Monthly	
	Minimum	Maximum
Town Manager	Set by contract	
Town Engineer/Director of Public Works (1)	10,790	18,015
Planning Director (1)	10,790	18,015
Deputy Town Engineer (1)	8,605	14,364
Principal Planner (1)	7,979	13,320
Building Official	7,588	12,667
Administrative Services Manager (1)	7,126	11,894
Senior Planner (1)	7,126	11,894
Town Clerk (1)	6,691	11,169
Supervising Maintenance Worker (2)	6,283	10,488
Associate Planner	5,827	9,726
Associate Engineer	5,827	9,726
Assistant Planner	5,403	9,018
Senior Administrative Technician	5,403	9,018
Deputy Town Clerk	5,018	8,376
Management Analyst	5,018	8,376
Maintenance Worker (2)	4,531	7,563
Project Manager	4,308	7,191
Administrative Assistant	4,308	7,191

	Hourly Rate	
Clerical	15/hr	26/hr
Intern	15/hr	26/hr
Laborer	15/hr	26/hr

(1) Eligible for Administrative Leave, to be administratively determined and managed by the Town Manager pursuant to the Town's personnel policies.

(2) Subject to emergency call back pay at two times base rate