



Town of Woodside, Building Division
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SUBMITTAL REQUIREMENTS: RE-PLASTER AND OR REPAIR OF AN EXISTING SWIMMING POOL OR SPA

A building permit is required for remodeling, re-plastering and / or the repair of a swimming pool or spa. (If this is a new pool or a large remodel or addition to an existing pool , please see the handout on the Towns website <https://www.woodsidetown.org/building/swimming-pools-spas-hot-tubs>) This handout is designed for the average submittal. Each project is individual, additional submittal requirements and or information might be necessary based on the actual scope of the project.

This permit shall only be issued to a licensed swimming pool contractor C53.

- Plans Size:** Shall be a minimum of 11" X 17" when pool re-plaster only no patio, and 18" x 24" – 24" x 36" maximum, when pool deck, patio and / or pool equipment is being replaced, repaired, relocated and / or altered. Minimum font size 10 and legible.
- 2 Full sets of plans and 2 full sets of supporting documentation.** The permit can be applied for at Town Hall. Counter hours are 8-10am and 1-3pm. The Town accepts cash or check only.
- Site Plan:** Provide a site plan showing the location of the pool / spa and the location of the equipment servicing them.
- Manufactures Specs:** If the pool / spa equipment is to be replaced, provide the manufactures specification sheets for the new equipment. New equipment shall meet the minimum requirements of the current California Energy Code 110.4 and 110.5. The sound of the equipment shall not exceed 55Idn at the property line. The pool equipment cannot be relocated within the property setback or on slopes in excess of 35%. Contact the Planning Department for site specific property setbacks.

If the pool equipment pad is being increased in size, then provide the following information. Show location of the square footage of all mechanical equipment pads. If the total square footage is over 140 sq. ft., you will need a full surface coverage plan. Contact the Planning Department staff for requirements.

- Plumbing:** If the plumbing to the pool / spa is to be replaced show the location of the plumbing lines to be replaced on the site plan.
- Pool Lights:** If the pool light is to be replaced and or additional pool lights are to be installed, provide the manufactures specification sheet for the light fixture.
- Antientrapment grates:** On the pool floor plan demonstrate compliance with California Health and Safety Code section 115928.5. Show either the splitting of the drains and the new cover types ort the use of a cover complying with this Health and Safety Code section.
- Drowning Prevention Feature:** Provide a drowning prevention feature complying with the California Health and Safety Code section 115922 and the current California Building Code 3109.4

3109.4 Residential swimming pools. Residential swimming pools shall be completely enclosed by a barrier complying with Sections 3109.4.1 through 3109.4.3.

Exception: A swimming pool with a power safety cover or a spa with a safety cover complying with ASTM F1346 need not comply with this section.

The **pool barrier / enclosure** shall also meet the requirements of the California Health and Safety Code section 115923.

- Fences:** If a new or altered fence is to be installed as part of the project, such as, but not limited to, for the drowning prevention feature, pool equipment enclosure, etc. A fence permit application will be required. See Towns website for the submittal requirements <https://www.woodsidetown.org/planning/fence-wall-gate-pylon-berm-application-0>
- Pool Deck:** If the pool decking is to be replaced and / or removed this shall be noted clearly on the plans. If the new / replacement pool decking is changing in shape or size, review by the Planning and Engineering Department may be required.
- Site drainage:** If there is to be new site drainage installed with this project it shall be clearly drawn on the plans. See the Towns handout for drainage submittal requirements. Review by the Towns Engineering Department may be required. <https://www.woodsidetown.org/publicworks/site-development-requirements-checklist-0>
- Pool and Pool Deck Bonding:** Demonstrate on the plans the required bonding for the pool shell and pool decks if altered or replace. The bonding shall comply with 680.26 & 680.42 of the current California Electric Code, bonding and equipotential bonding of perimeter surfaces.

I have read the above information and have submitted all the required information.

SIGNATURE: _____ **DATE:** _____