

RESOLUTION NO. 2024 - 7690

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WOODSIDE APPROVING THE 2024-25 TOWN SALARY SCHEDULE AND CLASSIFICATION PLAN

WHEREAS, Woodside Municipal Code Section 31.20 (D) provides that the Town Manager shall recommend the organization of offices, positions, and departments to the Town Council; and

WHEREAS, the 2024-25 Proposed Budget reflects the recommended organization and staffing of the Town's departments; and

WHEREAS, formal approval of such organization requires the adoption of the Salary Schedule and Classification Plan, incorporated in "Exhibit A" attached hereto.

NOW, THEREFORE, BE IT RESOLVED that the Salary Schedule and Classification Plan attached hereto as Exhibit "A" is hereby approved and adopted effective July 1, 2024.

* * * * *

Passed and adopted by the Town Council of the Town of Woodside, California, at a meeting thereof held on the 25th day of June 2024, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: Brown, Dombkowski, Fluet, Goeld, Shaw, and Mayor Wall
NOES, Councilmembers:
ABSENT, Councilmembers:
ABSTAIN, Councilmembers:

DocuSigned by:
Jennifer Wall
3792BC1A739D4AB

Mayor of the Town of Woodside

ATTEST:

Melissa A. Cardano
Clerk of the Town of Woodside

RESOLUTION 2024 - 7690
EXHIBIT A
SCHEDULE OF MONTHLY SALARIES

	Monthly	
	Minimum	Maximum
Town Manager ³	22,225	
Town Engineer/Director of Public Works ¹	11,830	23,660
Planning Director ¹	11,830	23,660
Administrative Services Director ¹	11,830	23,660
Deputy Planning Director ¹	9,433	18,865
Deputy Town Engineer ¹	9,433	18,865
Principal Planner ¹	8,746	17,492
Senior Planner ¹	7,811	15,622
Senior Engineer ¹	7,811	15,622
Town Clerk ¹	7,335	14,669
Assistant to the Town Manager ¹	7,335	14,669
Senior Management Analyst ¹	7,111	14,221
Supervising Maintenance Worker ²	6,887	13,773
Associate Planner	6,387	12,774
Associate Engineer	6,387	12,774
Assistant Planner	5,922	11,844
Management Analyst	5,500	11,000
Maintenance Worker ²	4,966	9,932
Project Manager	4,722	9,444
Planning Technician	4,722	9,444
Accounts Payable Specialist	4,722	9,444
Office Manager	4,722	9,444
Records Manager	4,722	9,444
Administrative Assistant	4,722	9,444
	Hourly Rate	
Clerical	17/hr	34/hr
Intern/Fellow	17/hr	34/hr
Laborer	17/hr	34/hr

(1) Eligible for Administrative Leave, to be administratively determined and managed by the Town Manager pursuant to the Town's personnel policies.

(2) Subject to emergency call back pay at two times base rate

(3) Town Manager's salary set by contract and may be amended by separate resolution.