

Town Manager Newsletter

Town Manager's Office

October 1, 2023

Upcoming Community Events:

- [Firearm Safety Day](#) - September 30, 2023; 10:00 a.m.-2:00 p.m.
- [Woodside Arts & Culture Committee's First Friday Event](#) - October 6, 2023; 7:00-8:00 p.m.
- [Day of the Horse Festivities](#); October 13-15
- [Portola Valley Household Hazardous Waste \(HHW\) Drop-off Event](#) - October 14, 2023; 8:30 a.m.-12:15 p.m.

Visit the Town's website (www.woodsidetown.org) to view future events and public meetings of the Town Council, Planning Commission, Architectural and Site Review Board (ASRB), and Citizen Advisory Committees.

Storm Preparedness

Now is the time to prepare for the upcoming winter storm season.

Storm drainage in Woodside flows onto and through private and public property.

The Town is generally responsible for storm drainage within the public right of way, which typically includes the paved roads and shoulders and/or drainage ditches on both sides of the road, and within storm drainage easements that are held by the Town on private property. Most properties do not have a storm drainage easement; to find out if your property has one, refer to your parcel map and/or title report, or contact the Town.

Within the Town's area of responsibility, the Town's maintenance crew completes storm drain maintenance on all manner of storm drain infrastructure including roadside ditches, non-private storm drain pipes and culverts under and along roadways, bridges, and other critical areas, both prior to and then continuously as-needed throughout the rainy season.

Property owners are responsible for storm drainage on their property. This includes keeping natural and man-made drainage systems clear to prevent the blockage of flow.

Natural drainage features include creeks, swales, ditches, and springs. Man-made drainage systems include roof gutters, downspouts, driveway culverts, and any other culverts or pipes that convey runoff on the property.

Driveway culverts (pipes running directly under driveways) that are typically located within the public right of way, are the responsibility of property owners because they were installed by the owners for the construction of the driveway. We recommend all residents take some time to inspect the drainage systems on their property, including identifying where runoff exits the property, in advance of the storm season so that any necessary actions can be identified ahead of time. Ensure that any vegetation, silt, or other debris that is blocking or could block drainage channels and pipes is cleared prior to the rainy season.

Storm drainage maintenance should be done prior to the rainy season and then as-needed throughout the season. Especially in rural, forested areas like Woodside, a significant amount of silt and vegetation is carried into storm drain systems by storm runoff, especially early in the storm season. It is important to reinspect and clear drainage



Inside of a culvert pipe that is partially blocked with debris that could lead to backup and flooding

systems during and after storms to clear any blockages created by the debris.

In addition to storm drainage maintenance sometimes it is necessary to place sandbags around property to prevent or reduce the impact of flooding. The Town provides free sandbags for Town residents and businesses at the sandbag station located in front of Town Hall. The station is self-service and includes sand, bags, shovels, and a filling bench.

If you have any questions about storm drainage on your property or in the public right of way, you can contact **Town Hall at 650-851-6790**, or submit service requests or inquiries for drainage concerns in the public right of way at the Town's [Contact Us](#) page.

2023 Road Rehabilitation Project

The Road Rehabilitation Project begins October 2 through October 27 for the following streets:

Croydon Way
Fernside Street
Fox Hollow Road
Sheridan Way
Olive Hill Lane
Canada Lane
Alta Vista
High Road
Farm Hill Boulevard
Glencrag Way
Canada Road

For more information, view the [staff report](#) for this project on the Town's website.

West Nile Virus

REPORT DEAD BIRDS



westnile.ca.gov • 1-877-WNV-BIRD (1-877-968-2473)

Dead bird reports are often the first sign that West Nile virus is active in an area.



www.smcmvcd.org

The San Mateo County Mosquito and Vector Control District has advised the Town that West Nile virus has been detected in dead birds in several cities in San Mateo County. Protect yourself from mosquito bites and West Nile virus by:

- Dumping standing water so mosquitoes can't grow
- Using an EPA-registered insect repellent when outdoors (especially during dusk and dawn). Learn more at: <https://www.smcmvcd.org/epa-registered-insect-repellent>
- Reporting biting mosquitoes by calling 650-344-8592 or reporting online at: <https://www.smcmvcd.org/request-service>
- Reporting dead birds by calling 1-877-968-2473 or online at: <https://westnile.ca.gov/report>
- Learning more at: <https://www.smcmvcd.org/current-west-nile-virus-information-for-san-mateo-county>

Nationwide Emergency Alert Test - October 4, 2023

FEMA, in coordination with the Federal Communications Commission (FCC), will conduct a nationwide test of the Emergency Alert System (EAS) and Wireless Emergency Alerts (WEA) on Wednesday, October 4, 2023, at approximately 11:20 a.m.

All wireless phones should receive the message only once. The following can be expected from the nationwide WEA test:

- Beginning at approximately 2:20 p.m. ET, cell towers will broadcast the test for approximately 30 minutes. During this time, WEA-compatible wireless phones that are switched on, within range of an active cell tower, and whose wireless provider participates in WEA, should be capable of receiving the test message.
- For consumers, the message that appears on their phones will read: "THIS IS A TEST of the National Wireless Emergency Alert System. No action is needed."
- Phones with the main menu set to Spanish will display: "ESTA ES UNA PRUEBA del Sistema Nacional de Alerta de Emergencia. No se necesita acción."

The FEMA news release for the test can be found at:

[FEMA and FCC Plan Nationwide Emergency Alert Test for Oct. 4, 2023 | FEMA.gov](#)

Volunteering for the Town of Woodside

Architectural and Site Review Board (ASRB)

Appointments are for New Terms from September 2023 to February 2027. The ASRB reviews and makes recommendations to the Planning Director on certain residential and commercial projects as they relate to the community character, site planning, building design, and landscape elements outlined in the Municipal Code and Residential Design Guidelines. Participation on the ASRB is a great way to assist the Town in upholding the values of the community. Please contact Planning Director, Sage Schaan at sschaan@woodsidetown.org or (650) 530-3432 with any questions regarding the role of ASRB members. Meetings are held on the first and third Monday of each month at 4:30 p.m. Interested residents may request applications Monday through Friday, 8:00 a.m. – 12:00 p.m. and 1:00 p.m. - 5:00 p.m. at Town Hall, located at 2955 Woodside Road. Applications are also available online at www.woodsidetown.org. Please contact Town Clerk, Jennifer Li at jli@woodsidetown.org or (650) 851-6790 for more information regarding the application process.

Citizen Advisory Committees

The Town of Woodside is looking for volunteers to fill vacancies on the following Citizen Advisory Committees:

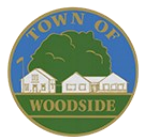
Arts and Culture Committee (1 vacancy)
Climate and Sustainability Committee (4 vacancies)
Emergency Preparedness Committee (2 vacancies)
Environment and Open Space Committee (1 vacancy)
Livestock and Equestrian Heritage Committee (1 vacancy)
Recreation Committee (1 vacancy)
Trails Committee (4 vacancies)
Volunteerism/Volunteer Liaison and Engagement Committee (2 vacancies)

Volunteers serve in an advisory capacity to the Town Council. Interested residents may request information and applications from Melissa Cardinale at mcardinale@woodsidetown.org.

Stay Engaged with the Town



Residents of Woodside are encouraged to connect with the Town on Nextdoor. Join [here](#) to view posts by the Town for upcoming events, public meetings, and other important Town news.



On the homepage of the Town's [website](#), residents can sign up for Email Subscriptions to receive various newsletters/agendas under the "Quick Links" on the lefthand side of the page.