

Volunteerism/Volunteer Liaison and Engagement Committee

Thursday, September 21, 2023

4:00 P.M.

Hybrid Meeting

FINAL MINUTES

Call to Order: 4:05 P.M.

Members Present: Chair Moira Lion, Thalia Lubin, Pastor Ama Zenya, Thomas Johnson

Members Absent: None

Staff Present: Melissa Cardinale, Assistant to the Town Manager

Public Communications: None

Old Business:

1. Approval of Minutes: July 27, 2023

(M/S): Johnson/Lubin, approved 4-0.

2. Continue planning the October 20, 2023 Volunteer Reception

The committee discussed final details for the event.

Lion made a motion to move to New Business at this time, Zenya seconded, approved 4-0.

3. Review of the Committee's list of changes to the Handbook for Members of the Planning Commission, the Architectural and Site Review Board and the Citizen Advisory Committees

Lubin provided the revised History of Woodside section from the Woodside History Committee. This will be included in the draft Handbook for Members of the Planning Commission, the Architectural and Site Review Board and the Citizen Advisory Committees.

New Business:

1. Review Committee Charter

Zenya recommended changing the name of the committee to the Volunteerism Committee. The committee members agreed. Additional proposed amendments were made to be presented to the Town Council for approval.

2. Discuss reducing Committee's quorum

The committee discussed reducing the quorum to 3.

(M/S): Lion/Johnson, approved 4-0.

3. Day of the Horse – Committee participation

The committee discussed participating in Day of the Horse and agreed to not host a table at the event this year but to leave flyers on the Woodside History Committee's table.

4. Discuss Vice Chair Position

Johnson presented the option of having a vice chair if the chair was unable to attend a meeting. The committee discussed whether it needed a secretary or vice chair per the Handbook for Members of the Planning Commission, the Architectural and Site Review Board and the Citizen Advisory Committees. The committee indicated in the draft charter that due to the size and nature of this committee, a vice chair and secretary are not required.

Adjournment: (M/S): Lubin/Johnson, approved 4-0 at 5:30 P.M.

Next Meeting: November 2, 2023 at 4:00 P.M.

Prepared by: Melissa Cardinale