

TOWN OF WOODSIDE  
2955 Woodside Road  
Woodside, CA, 94062

## **Volunteerism/Volunteer Liaison and Engagement Committee**

Thursday, July 27, 2023  
4:00 P.M.  
Hybrid Meeting

### **FINAL MINUTES**

Call to Order: 4:05 P.M.

Members Present: Chair Moira Lion, Thalia Lubin, Pastor Ama Zenya, Thomas Johnson, Bill Zonner

Members Absent: None

Staff Present: Melissa Cardinale, Assistant to the Town Manager, and Kevin Bryant, Town Manager

Public Communications: None

#### Old Business:

1. Approval of Minutes: June 29, 2023

(M/S): Johnson/Zonner, approved 5-0.

2. Review of the Committee's list of changes to the Handbook for Members of the Planning Commission, the Architectural and Site Review Board and the Citizen Advisory Committees

Bryant spoke with the committee about recommended revisions. He confirmed all advisory committee meetings are public meetings and anyone can attend. The committee discussed additional proposed revisions to the Handbook.

#### New Business:

1. Begin planning the October 20, 2023 Volunteer Reception

The committee discussed thank you gifts, invitations, and the menu. The committee reviewed last year's invitation and had no changes. The committee agreed to use the same menu as last year's reception. Johnson made a motion that he would come up with the design and color for the gift, distribute it to the committee, and unless there were any objections, place an order; Lion seconded; approved 4-0-1 (Zenya left the meeting at 5:23 p.m.)

Adjournment: (M/S): Johnson/Lubin, approved 4-0-1 at 5:38 P.M.

Next Meeting: September 7, 2023 at 4:00 P.M.

Prepared by: Melissa Cardinale