

TOWN OF WOODSIDE  
2955 Woodside Road  
Woodside, CA, 94062

## **Volunteerism/Volunteer Liaison and Engagement Committee**

Thursday, June 29, 2023

4:00 P.M.

Hybrid Meeting

### **FINAL MINUTES**

Call to Order: 4:02 P.M.

Members Present: Chair Moira Lion, Thalia Lubin, Pastor Ama Zenya (arrived at 4:06 p.m.), Thomas Johnson, Bill Zonner

Members Absent: None

Staff Present: Melissa Cardinale, Assistant to the Town Manager

Public Communications: None

#### Old Business:

1. Approval of Minutes: May 18, 2023

(M/S): Johnson/Lubin, approved 4-0-1 (Zonner absent).

2. Volunteer Engagement Fair – Discuss how the event went

The committee discussed how the fair went and marketing ideas for future events. Johnson made a motion to create a subcommittee to discuss ways to develop advertising and next year's fair; Zenya seconded with an amendment to have the subcommittee recommend possible dates for next year's fair; approved 5-0. Johnson and Lubin volunteered to be on this subcommittee.

3. Review of the Committee's list of changes to the Handbook for Members of the Planning Commission, the Architectural and Site Review Board and the Citizen Advisory Committees

The committee discussed additional proposed revisions to the Handbook. Johnson made a motion for Melissa Cardinale to email each committee and ask that they examine their charter to see if they want any changes/revisions and, if so, to submit their request to the Town Council by October for review and approval; Zenya seconded; approved 5-0. Lion will send the revised document to the Committee before the next meeting.

#### New Business:

None

Lubin asked that the Volunteer Party be added to the next agenda for discussion.

Adjournment: (M/S): Zenya, Johnson, approved 5-0 at 5:34 P.M.

Next Meeting: July 27, 2023 at 4:00 P.M.

Prepared by: Melissa Cardinale