

TOWN OF WOODSIDE
2955 Woodside Road
Woodside, CA, 94062

Volunteerism/Volunteer Liaison and Engagement Committee

Thursday, March 16, 2023

3:30 P.M.

Hybrid Meeting

FINAL MINUTES

Call to Order: 3:34 P.M.

Members Present: Chair Moira Lion, Thalia Lubin, Pastor Ama Zenya, Thomas Johnson, Bill Zonner

Members Absent: None

Staff Present: Melissa Cardinale, Assistant to the Town Manager

Town Council Present: Brian Dombkowski

Public Communications: None

Old Business:

1. Approval of Minutes: February 16, 2023

(M/S): Johnson/Lubin, approved 5-0.

2. Volunteer Fair

- a. Volunteer Engagement Fair Subcommittee (Johnson/Lion) action items:

- 1) Draft email to chairs to let them know about fair and expectations and send out ahead of post card to town

Subcommittee drafted email. Zenya asked that each committee add as an agenda item to their April meeting agendas. Email will be revised and sent to Cardinale to send out to Chairs of all committees.

- 2) Draft postcard for review by entire committee at March meeting

Committee discussed the draft post card and made minor edits. Post card will be sent out one month before the Volunteer Fair.

(M/S): Zenya/Johnson to approve post card, approved 5-0.

New Business:

1. Discussion regarding review of the Handbook for Members of the Planning Commission, the Architectural and Site Review Board and the Citizen Advisory Committees

Cardinale advised the Committee that the Town Council Committees Appointments Subcommittee would like to propose amendments to the Handbook. They asked if the Committee would like to appoint a subcommittee to assist in the review. Zenya made a motion to have a subcommittee created to bring back revisions to the full Committee for discussion. The motion was not seconded. Lubin and Johnson proposed a work session be agendaized for the next meeting and that the Town Council Committees Appointments Subcommittee be invited to attend.

(M/S): Zenya/Johnson to add to next agenda as a working session and invite the Town Council Committees Appointments Subcommittee to attend, approved 5-0.

Lubin spoke about the Kiss the Ground movie night on Sunday, March 19, 2023.

Adjournment: (M/S): Johnson/Lubin at 4:20 P.M.

Next Meeting: April 20, 2023 at 4:00 P.M.

Prepared by: Melissa Cardinale