

TOWN OF WOODSIDE
2955 Woodside Road
Woodside, CA, 94062

Volunteerism/Volunteer Liaison and Engagement Committee

Thursday, January 19, 2023
3:30 P.M.
Hybrid Meeting

FINAL MINUTES

Call to Order: 3:36 P.M.

Members Present: Chair Moira Lion, Thalia Lubin, Pastor Ama Zenya, Thomas Johnson

Members Absent: Bill Zonner

Staff Present: Melissa Cardinale, Assistant to the Town Manager

Town Council Present: Brian Dombkowski

Public Communications: Mary Pinkus attended the meeting to see if she would like to submit an application to join the committee. She is interested in volunteer work.

Old Business

1. Approval of Minutes: November 17, 2022

(M/S): Lubin/Zenya, approved 4-0-1 (Zonner absent).

2. Volunteer Fair

Committee discussed holding a fair to educate the community on volunteering on one of the Town's volunteer committees. The date of the Town of Woodside Volunteer Engagement Fair will be June 6, 2023 from 4:30 p.m. – 6:00 p.m. Lubin volunteered that Lion work with Town staff to put documentation together to advertise in The Woodsider, per Councilmember Dombkowski's suggestion. The discussion included whether or not to invite other volunteer organizations based in Woodside. Johnson made a motion to only have the Town recognized committees at this first fair.

(M/S): Johnson/Lion, approved 4-0-1 (Zonner absent).

3. Kids Civic Program

Zenya recommended a committee member put together a draft of a potential program as a starting point for discussion.

Public Comment: Pinkus suggested holding something on a day of parent conferences since the children get out of school early.

Lion suggested that the committee focus on the volunteer fair and keep brainstorming on the civic program.

New Business

1. Proposed program for training all town committees on how to conduct meetings and responsibility to follow state laws (e.g., hire a consultant to run the training including behavior guidelines, require all committee members to train, and create a better information guide for new committee members)

Johnson made a motion for the committee to propose a training program for all town committees to the Town Manager and that Town staff liaisons would train the committees they are assigned to.

(M/S): Johnson/Zenya, approved 4-0-1 (Zonner absent).

Adjournment: (M/S): Zenya/Lubin at 4:43 P.M.

Next Meeting: February 16, 2023 at 3:30 P.M.

Prepared by: Melissa Cardinale