

*****Please note, staff reports and supportive materials will be available at least 72 hours in advance of the hearing. *****

TOWN OF WOODSIDE
2955 WOODSIDE ROAD
WOODSIDE, CA 94062

*****ASRB Special Meeting*****

ARCHITECTURAL AND SITE REVIEW BOARD (ASRB) AGENDA
January 12, 2026
4:30 P.M.

MEMBERS OF THE PUBLIC THAT WISH TO ATTEND AND/OR PARTICIPATE IN A MEETING MAY DO SO IN PERSON OR BY JOINING THE ZOOM MEETING <https://us02web.zoom.us/j/83688759602> PUBLIC COMMENTS WILL BE ACCEPTED BOTH IN PERSON AND VIA ZOOM MEETING. ANY EMAILS SENT TO JPAPING@WOODSIDECA.GOV PRIOR TO 4:00 P.M. ON THE DATE OF THE HEARING WILL BE PROVIDED TO THE ASRB PRIOR TO THE MEETING.

IN THE EVENT THAT ANY MEMBER OF THE ASRB PARTICIPATES IN A MEETING BY TELECONFERENCE OR VIDEO CONFERENCE, PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES OF THE ASRB SHALL BE BY ROLL CALL.

Join Zoom Meeting: Dial by your location +1 669 900 9128 +1 253 215 8782 Note: Callers dial *9 to "raise hand" and dial *6 to mute/unmute. Meeting ID: 836 8875 9602 ? ?Weblink: https://us02web.zoom.us/j/83688759602	Remote Public Comments: Meeting participants are encouraged to submit public comments in writing in advance of the meeting. Members of the public participating remotely may comment on items during the hearing. Email: jpaping@woodsideca.gov
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ROLL CALL

CALL FOR CHANGES TO THE AGENDA

Update from Planning Department staff regarding any changes and/or clarification of any of the agenda items. Items may be removed from the agenda or placed in another order. No items may be added to the agenda.

PUBLIC COMMUNICATIONS

Persons wishing to address the Board on any appropriate subjects are invited to do so. Please note, however, that the Board is not able to undertake extended discussion or to act on non-agenda items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. As a courtesy to others, the communication should be kept to a three-minute limit.

CONSENT AGENDA ITEMS:

1. December 15, 2025, Minutes

AGENDA ITEMS:

2. 45 Mission Trail Road
ASRB2025-0025
Daniel Paris
Associate Planner

Planner: Sarah Filipe,

Presentation and consideration of a proposal, requiring Conceptual Design Review, to demolish an existing single-family main residence, guest house, and pool; and, to construct a new single-family main residence, detached garage, swimming pool, and associated site improvements.

During the review of a future application for Formal Design Review, the Town will determine if the project is exempt from, or subject to, the California Environmental Quality Act (CEQA).

REPORTS

Director's Report – November 2025

Director's Report – December 2025

ADJOURNMENT

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-6790. Notification in advance of the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting.

Please note that pursuant to the State of California's Open Meeting Rules, this meeting is being audio-recorded.

APPEALS

The Architectural and Site Review Board is an advisory body that makes recommendations on projects to either the Planning Director or the Planning Commission. The Planning Director makes a decision on a project in consideration of the recommendations of the ASRB and at the completion of Formal Design Review. Any decision by the Planning Director, following completion of Formal Design Review, may be appealed to the Planning Commission, and any decision by the Planning Commission may be appealed to the Town Council. Appeals and the accompanying fee must be received at Town Hall within 10 calendar days of a decision. For more information on Appeals, please refer to Section 153.970 of the Woodside Municipal Code.

THE APPLICATION MATERIALS ARE AVAILABLE FOR PUBLIC REVIEW BY CONTACTING SARAH FILIPE AT SFILIPE@WOODSIDECA.GOV.

ASRB Special Meeting Agenda - 2026-01-12

ASRB Special Meeting Packet - 2026-01-12

Desk Items - Item 2

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