

THE TOWN OF WOODSIDE
ARCHITECTURAL AND SITE REVIEW BOARD AGENDA

SPECIAL MEETING DATE

ASRB Agenda
2955 Woodside Road

July 24, 2023
4:30 P.M.

MEMBERS OF THE PUBLIC THAT WISH TO ATTEND AND/OR PARTICIPATE IN A MEETING MAY DO SO IN PERSON OR BY JOINING THE ZOOM MEETING <https://us02web.zoom.us/j/83688759602> PUBLIC COMMENTS WILL BE ACCEPTED BOTH IN PERSON AND VIA ZOOM MEETING. ANY EMAILS SENT TO SHARPER@WOODSIDETOWN.ORG PRIOR TO 4:00 P.M. ON THE DATE OF THE HEARING WILL BE PROVIDED TO THE ASRB PRIOR TO THE MEETING. IN THE EVENT THAT ANY MEMBER OF THE ASRB PARTICIPATES IN A MEETING BY TELECONFERENCE OR VIDEO CONFERENCE, PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES OF THE ASRB SHALL BE BY ROLL CALL.

<p>Join Zoom Meeting:</p> <p>One tap mobile +16699009128,83688759602 +12532158782,83688759602</p> <p>Dial by your location +1 669 900 9128 +1 253 215 8782 +1 346 248 7799 +1 312 626 6799 +1 646 558 8656 +1 301 715 8592</p> <p>Meeting ID: 836 8875 9602</p> <p>Weblink: https://us02web.zoom.us/j/83688759602</p>	<p>Public Comments:</p> <p>Meeting participants are encouraged to submit public comments in writing in advance of the meeting.</p> <p>Email: Sharper@woodsidesidtown.org</p>
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ROLL CALL

CALL FOR CHANGES TO THE AGENDA

Update from Planning Department staff regarding any changes and/or clarification of any of the agenda items. Items may be removed from the agenda or placed in another order. No items may be added to the agenda.

PUBLIC COMMUNICATIONS

Persons wishing to address the Board on any appropriate subjects are invited to do so. Please note, however, that the Board is not able to undertake extended discussion or to act on non-agenda items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. As a courtesy to others, comments should be kept to a three-minute limit.

CONSENT AGENDA ITEMS:

None.

AGENDA ITEMS:

1.	2977 Woodside Road	ASRB2023-0015
	Michael O'Connell	Planner: Sarah Filipe, Associate Planner

Continued presentation and consideration of a recommendation of approval, conditional approval, or denial to the Planning Director of a proposal to install signs for “The Agency” office on an existing commercial building. Commercial signs require review by Town staff prior to approval. The applicant is proposing a red wall sign with white lettering along with smaller parking space signage. Due to the proposed color of the sign, staff has forwarded the application to the ASRB for a recommendation pursuant to the Delegation of Authority in Municipal Code Section 153.912(Table Q).

The ASRB continued the review of the application from the July 10, 2023, ASRB meeting to allow the applicant to address the ASRB recommendations.

The project is exempt from the California Environmental Quality Act (CEQA) pursuant CEQA Guidelines Section 15301(g), new copy of on-premise signs located at existing facilities.

2.	6 Cedar Lane	ASRB2023-0011
	Steve Simpson, SDG Architecture	Planner: Melanie Olson, Assistant Planner

Presentation and consideration of a proposal, requiring Conceptual Design Review, to demolish an existing one-story single-family residence and detached garage; and, to construct a new two-story single-family residence with a basement and an attached garage, detached office accessory structure, detached Accessory Dwelling Unit (ADU), swimming pool, and associated site improvements.

During the review of a future application for Formal Design Review, the Town will determine if the project is exempt from, or subject to, the California Environmental Quality Act (CEQA).

3.	633 West Glen Way	ASRB2023-0016
	Pearl Renaker, Tektive Design	Planner: Sarah Filipe, Associate Planner

Presentation and consideration of a proposal, requiring Conceptual Design Review, to construct a new two-story single-family residence with an attached garage, new driveway, and associated site improvements on a vacant lot (APN 068-283-610).

During the review of a future application for Formal Design Review, the Town will determine if the project is exempt from, or subject to, the California Environmental Quality Act (CEQA).

Presentation and consideration of a proposal, requiring Conceptual Design Review, to demolish an existing one-story single-family residence and detached Accessory Dwelling Unit (ADU), retaining the existing swimming pool; and, to construct a new two-story single-family residence with an attached garage, detached ADU, and associated site improvements.

During the review of a future application for Formal Design Review, the Town will determine if the project is exempt from, or subject to, the California Environmental Quality Act (CEQA).

REPORTS

April 2023 Director's Report

May 2023 Director's Report

ASRB MEMBERS' COMMUNICATIONS

ADJOURNMENT

APPEALS

The Architectural and Site Review Board is an advisory body that makes recommendations on projects to either the Planning Director or the Planning Commission. The Planning Director usually makes a decision on a project based upon the recommendations of the ASRB and makes such a decision within two to three days of the ASRB meeting. Any decision by the Planning Director may be appealed to the Planning Commission, and any decision by the Planning Commission may be appealed to the Town Council. Appeals with the accompanying fee must be received at Town Hall within 10 calendar days of a decision. For more information on Appeals, please refer to Section 153.970 of the Woodside Municipal Code.

ADA ACCESS

The Town of Woodside meeting facility is wheelchair accessible. In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (650) 851-6790. Notification in advance of the meeting will enable the Town to make reasonable arrangements to ensure access to this meeting for all.

Please note that pursuant to the State of California's Open Meeting Rules, this meeting is being audio-recorded.

THE APPLICATION MATERIALS ARE AVAILABLE FOR PUBLIC REVIEW BY CONTACTING MELANIE OLSON AT MOLSON@WOODSIDETOWN.ORG, OR SARAH FILIPE AT SFILIFE@WOODSIDETOWN.ORG.